



## The LEED Toolbox

SitePlus can provide you with a customizable Toolbox of electronic files for General Contractor LEED administration that offers your firm:

- A consistent and thorough approach to LEED compliance
- Documentation that represents industry's Best Practices
- Protocols, checklists and standard documents to support efficiency and communication with the project's LEED Administrator and field personnel.



Your LEED Toolbox includes the following project tools:

Preconstruction	Activities Checklist
Bidding	Activities Checklist Standard Construction Waste Management Plan Standard Indoor Air Quality Plan Standard Language for Instructions to Bidders
Construction	Inspections Checklist Tracking Documents for Materials & Resources Credits Photo Documentation Protocols Signage Standards for Recycling Bins Standards for Toolbox Talks with trades
LEED Submittal Documents	Standards for Final Submittal

### SitePlus Field Support

In addition to the Toolbox, SitePlus can provide the following support for individual projects:

Preconstruction	LEED strategy review with estimators
Bidding	Review of subcontractor requirements, prior to buy-out
Construction	Status reviews, as needed
LEED Submittal Documents	Documentation assistance, as needed

---

Julie Stanton, LEED AP  
602.614.7110  
[julie@siteplusaz.com](mailto:julie@siteplusaz.com)

P. O. Box 32912  
Phoenix, AZ 85062-2912  
[www.siteplusaz.com](http://www.siteplusaz.com)

*SitePlus is certified as a Woman-Owned Business Enterprise and Small Business Enterprise by the City of Phoenix.*